

**REEF GATE WEST HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
JULY 11, 2020**

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Upon notice duly given and received, the General Session Meeting of the Reef Gate West Homeowners Association Board of Directors was held on July 11, 2020 via Zoom video conferencing.

**DIRECTORS PRESENT:** John Sullivan - President (absent)  
Mark Lauria - Vice President  
Cindy Furman - Secretary  
Hugh Batten - Treasurer  
Vito Borruso - Member at Large  
Sam Saul - Member at Large  
Ernie Garcia - Member at Large

**REPRESENTING TSG  
MANAGEMENT:** George Gustave - Account Executive

**ALSO PRESENT:** Jim Flores - Onsite Manager

**Call to Order**

The meeting was called to order at 8:00 a.m.

**Minutes**

*A motion was made by Hugh Batten, seconded by Cindy Furman to approve the minutes from the June 6, 2020 General Session Meeting as submitted on behalf of the Secretary of the Association. The motion passed (6) to (0).*

**Financials**

*A motion was made by Vito Borruso, seconded by Sam Saul to approve the financial statements for period ending May 31, 2020 – June 30, 2020 pending audit. The motion passed (6) to (0).*

**Action Items:**

- Why is May gas so low?
- Why did we get hit with two months in June for trash?
- Why is 66315 so high?
- What is 66220 a code for?
- Investigate bank charges.
- Split budget on insurance between general insurance and earthquake.
- Hugh Batten believes we are doing well financially. Vito Borruso thinks the HOA is doing much better as there has been a lot of repair/upgrades performed in the community since he originally moved it.

**On-site Manager Report**

Jim Flores provided the onsite managers report in writing but recapped as follows:

1. Generally quiet at Reef Gate.
2. Water shutoff in C Building is still pending.... this should stay on file
3. Jim to get info for Doheny Plumbing re:
  - a. B garage drainpipe.
  - b. Palmer shutoff.
  - c. General status of plumbing overall.

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4. Get Ron to join the next HOA meeting.
5. Deck paint – Jim Flores has 2 gallons and it is almost gone.
  - a. Jim Flores to purchase 15 gallons which was authorized by Vito Borruso for \$60/gallon.
6. Jim Flores to get 10 extra floor panels.
7. Wear a mask.

**C Elevator Door Sill Replacement**

*A motion was made by Vito Borruso, seconded by Hugh Batten to approve door sill replacement in the C Building elevator door in the amount of \$4,653.00. The motion was made (6) to (0).*

**Roofing**

- Roofing should be tabled for further discussion. Solar should be done at the same time as the re-roof. Roofing is to be on hold pending further investigation of the solar.
- Can we buy more time by just doing parapet wall repair? TSG to get the cost of the last parapet wall repair and provide to the Board.

**Facilities Meeting**

The Facilities Committee will meet with Cliff Brown and the Fibertite representative

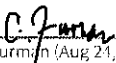
**Action Items**

- Get a copy of the COVID sign from Seligman. (sent during meeting)
- Jim and Hugh Batten to work with TSG on COVID sign.
- Research FOB's

**Adjournment**

With no further business before the Board, the meeting adjourned at 10:06 a.m. The next meeting is scheduled for August 22, 2020 at 8 am.

**Attest:**

  
C. Furman (Aug 24, 2020 16:31 PDT)

**Signature**

**Aug 24, 2020**

**Date**